



## Quantum MIERS FY 2006 Reporting

June 24, 2005

### OVERVIEW

The State of Georgia has changed the content and level of detail for the MIERS reports beginning July 1, 2005. Geneva has modified Quantum to accommodate the new changes and has prepared this document to help users setup, understand and run the new MIERS reports.

Quantum will no longer use Financial Statement layouts to control the format of the MIERS output. We have created tables that match the State's Budget and Program codes with the ability to cross reference the new State programs to your existing Quantum Financial Entity program codes.

### MENU SETUP

Geneva recommends you add a new sub-menu to your Quantum system where all of the programs that relate to the new FY06 MIERS can be found. Menu setup can be performed through System Management / Maintenance / Menu / Add. The contents of the new menu should include the following:

FY '06 MIERS Reporting...	Quantum program name
MIERS Budget Code Maintenance	GLACMPCM
MIERS Program Code Maintenance	GLACMPGM
Print Budget/Program Code List	GLACMPSC
Enter Fund Source Transactions	GLGNFMNT
Print Fund Source Trx List	GLGNFSCN
Print MIERS (FY 06 Format)	GLFSM6SC

## BUDGET Codes

You will define each major budget code that your organization provides services for. These are listed on your UAS Budget and Expense numbers sheet supplied by the State of Georgia.

	MENTAL HEALTH		ADDICTIVE DISEASES	
	ADULT	C&A	ADULT	C&A
<b>CORE SERVICES PROVIDER</b>	<b>101</b>	<b>201</b>	<b>701</b>	<b>801</b>
DIAGNOSTIC ASSESSMENT & IRP PLANNING	120	220	720	820
CRISIS INTERVENTION	121	221	721	821
PHYSICIAN ASSESSMENT & CARE	122	222	722	822
NURSING ASSESSMENT & HEALTH SERVICES	123	223	723	823
MEDICATION ADMINISTRATION	124	224	724	824
PHARMACY SERVICES	125	225	725	825
COMMUNITY SUPPORT - INDIVIDUAL	126	226	726	826
COMMUNITY SUPPORT - INDIVIDUAL - TRIS/LOC	-	227	-	827
INDIVIDUAL COUNSELING	128	228	728	828
GROUP TRAINING / COUNSELING	129	229	729	829
FAMILY TRAINING / COUNSELING	130	230	730	830
<b>SINGLE POINT OF ENTRY SERVICES PROVIDER</b>	<b>102</b>	<b>202</b>	<b>702</b>	<b>802</b>
SCREENING, TRIAGE AND REFERRAL	131	231	731	831
<b>CRISIS SERVICES PROVIDER</b>	<b>103</b>	<b>203</b>	<b>703</b>	<b>803</b>
DIAGNOSTIC ASSESSMENT & IRP PLANNING	132	232	732	832
CRISIS INTERVENTION	133	233	733	833
CRISIS STABILIZATION	134	234	734	834
COMMUNITY BASED INPATIENT MH & SA SVCS	135	235	735	835

Enter the Budget Code and Description then press Pfkey-11 to save the record. Geneva has also provided new lookup tables for these codes so Pfkey-4 / Lookup will display each of the Budget Codes entered.

**MIERS Budget Codes**

Change

Budget Code: 101

Description: CORE SERVICES PROVIDER

## PROGRAM Codes

These codes are also found on your UAS Budget and Expense Numbers sheet provided by the State. This is where you will cross reference the State's program number with your existing Quantum programs (financial entities).

**FY06 UAS Budget & Expense Numbers**

	MENTAL HEALTH		ADDICTIVE DISEASES	
	ADULT	C&A	ADULT	C&A
<b>CORE SERVICES PROVIDER</b>	<b>101</b>	<b>201</b>	<b>701</b>	<b>801</b>
DIAGNOSTIC ASSESSMENT & IRP PLANNING	120	220	720	820
CRISIS INTERVENTION	121	221	721	821
PHYSICIAN ASSESSMENT & CARE	122	222	722	822
NURSING ASSESSMENT & HEALTH SERVICES	123	223	723	823
MEDICATION ADMINISTRATION	124	224	724	824
PHARMACY SERVICES	125	225	725	825
COMMUNITY SUPPORT - INDIVIDUAL	126	226	726	826
COMMUNITY SUPPORT - INDIVIDUAL - TRIS/LOC	-	227	-	827
INDIVIDUAL COUNSELING	128	228	728	828
GROUP TRAINING / COUNSELING	129	229	729	829
FAMILY TRAINING / COUNSELING	130	230	730	830
<b>SINGLE POINT OF ENTRY SERVICES PROVIDER</b>	<b>102</b>	<b>202</b>	<b>702</b>	<b>802</b>
SCREENING, TRIAGE AND REFERRAL	131	231	731	831
<b>CRISIS SERVICES PROVIDER</b>	<b>103</b>	<b>203</b>	<b>703</b>	<b>803</b>
DIAGNOSTIC ASSESSMENT & IRP PLANNING	132	232	732	832
CRISIS INTERVENTION	133	233	733	833
CRISIS STABILIZATION	134	234	734	834
COMMUNITY BASED INPATIENT MH & SA SVCS	135	235	735	835

Enter the Budget Code and Program Code from the UAS sheet. Then specify which Financial Entity in Quantum this program relates to. Remember – you need only add programs for those services your organization actually delivers.

**MIERS Program Codes**

Change

Budget Code: **101**

Program Code: **120**

Financial Entity: **103**

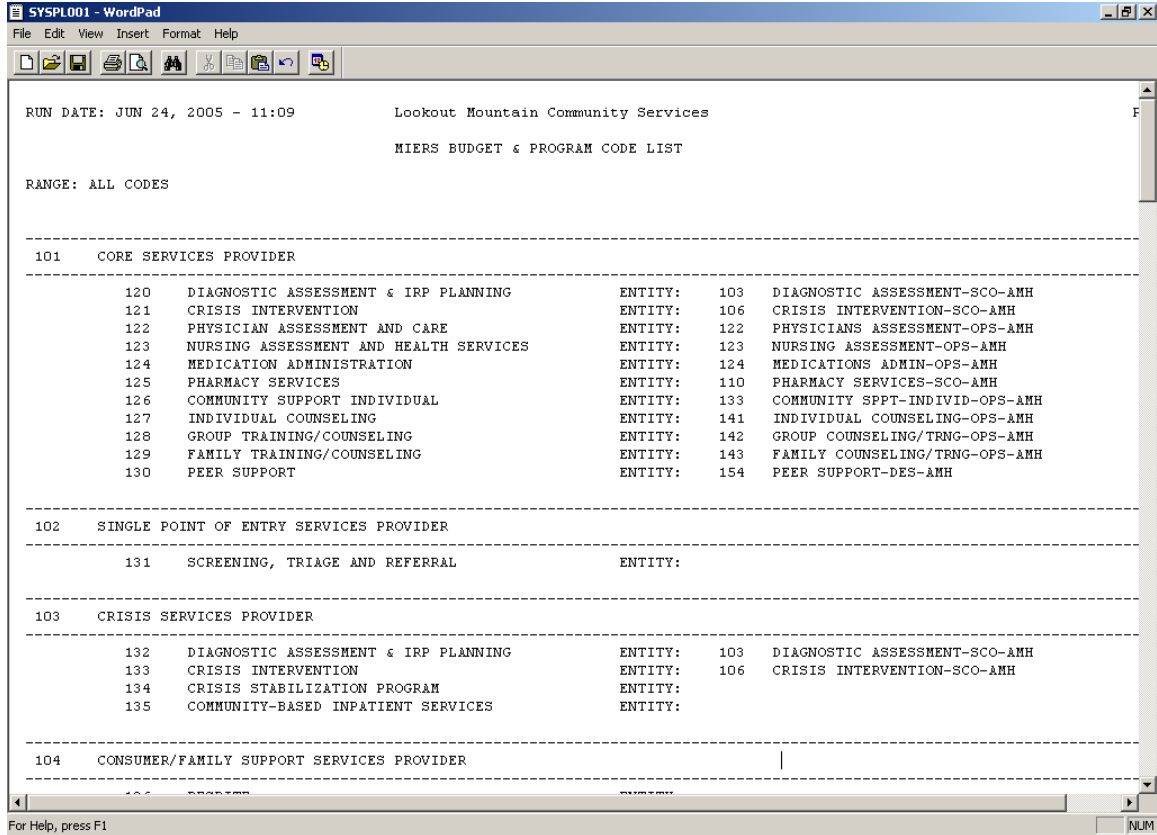
**CORE SERVICES PROVIDER**

**DIAGNOSTIC ASSESSMENT & IRP PLANNING**

**DIAGNOSTIC ASSESSMENT-SCO-AMH**

## Budget/Program Code Listing

Print a listing of all the Budget and Program codes you have entered and double check them against your agency's contract with the State. You will need to make certain you have every service provided by your organization represented in these MIERS codes.



Make certain you double check that the Programs are only represented once and they are cross reference to the correct Financial Entity Code in Quantum.

## Define Budget Level Entities

Each Budget Code must have its related Programs defined in Quantum's Financial Entity table. These entity codes must begin with the letters "BP". An example of 101 Core Services Provider would be:

<b>BP0101 Core Services Provider</b>	<b>Wildcard</b>
DDDDD-103-***	
DDDDD-106-***	
DDDDD-122-***	
DDDDD-123-***	
DDDDD-124-***	
DDDDD-110-***	
DDDDD-133-***	
DDDDD-141-***	
DDDDD-142-***	
DDDDD-143-***	
<b>BP0102 Single Point of Entry Services Provider</b>	<b>Wildcard</b>
DDDDD-196-***	
<b>BP0103 Crisis Services Provider</b>	<b>Wildcard</b>
DDDDD-107-***	
DDDDD-109-***	

And so on and so forth

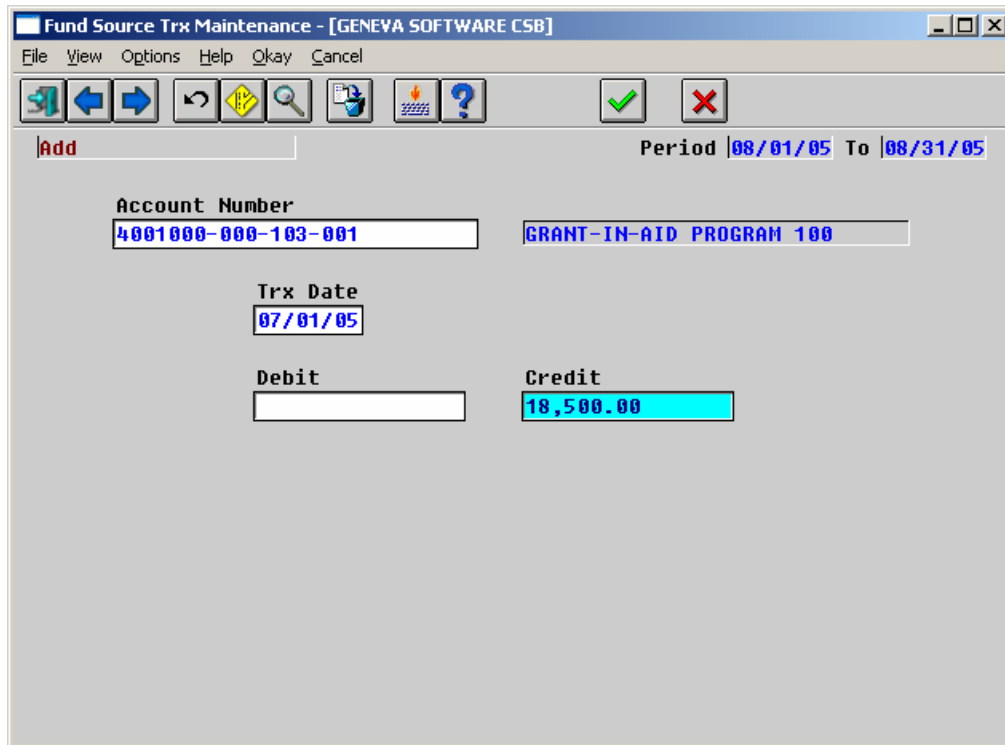
You must create a "BPxxxx" entity for each of the MIERS budget codes. This is how the program adds up the total amounts to print at the top of the MIERS on the 622.003 line.

If at any time your MIERS detail amounts (622.002) do not add up to the single amount on the 622.003 line then double check the financial entity definitions for these "BP" records.

## Enter Fund Sources

The MIERS is now basically a “Grant In Aid Invoice” and only the Fund Source Transaction numbers will print on it. This means your entry, maintenance and custodianship of preparing these reports is greatly reduced.

In order for anything to show up on the MIERS you will need to enter Fund Source Transactions (just like you did for the old miers) for the date/period desired. You need only enter a single Grant-In-Aid account number for each program. The MIERS program will add everything up in the Fund Source Trx table for the date range and program to print on the report.



**Fund Source Trx Maintenance - [GENEVA SOFTWARE CSB]**

File View Options Help Okay Cancel

← → ↶ ↷ 🔍 🖨️ ? ✓ ✗

**Add** Period **08/01/05** To **08/31/05**

**Account Number**  
4001000-000-103-001 GRANT-IN-AID PROGRAM 100

**Trx Date**  
07/01/05

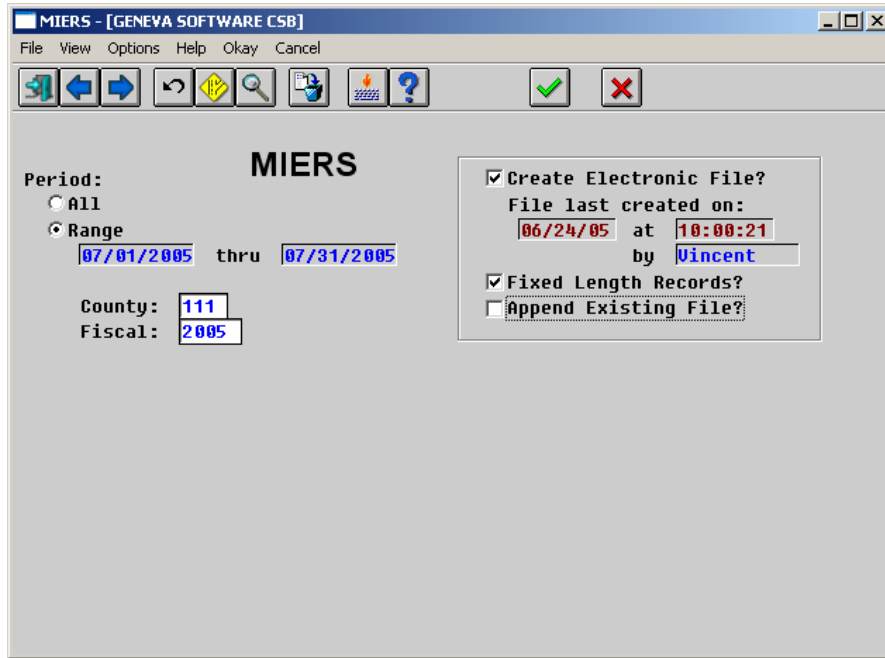
**Debit** **Credit**  
 18,500.00

Enter an Amount for each GIA account in each Program in the desired month. You can print a list of these transactions to verify your entries.

## Run the MIERS Report

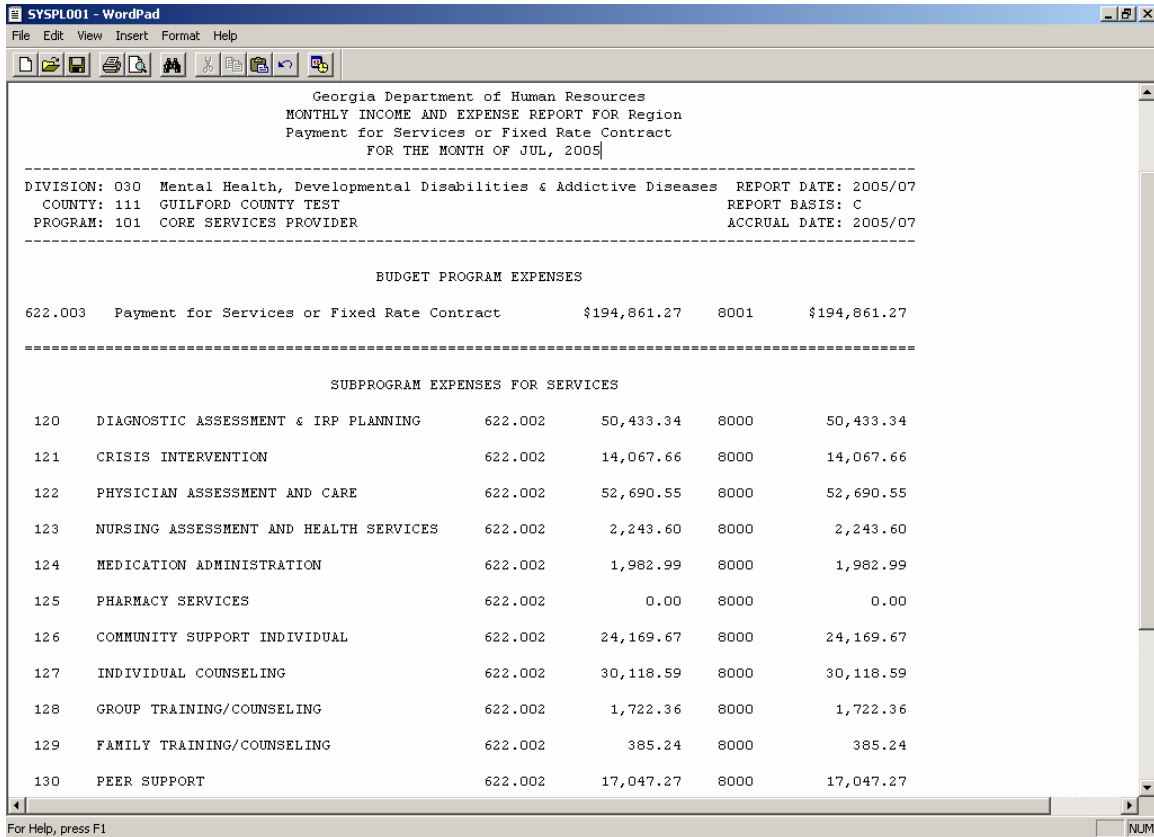
The new MIERS print criteria screen has a lot fewer fields on it. It basically will print the report for every budget/program code entered. The County number still defaults from the G/L Custom Fields Control File as before.

Users have the option of creating the electronic file or not. Geneva recommends that each CSB print the report first to verify all entries are correct and then create the electronic file to be transmitted to the State of Georgia.



If anything looks incorrect on the report then just modify/fix the program/budget codes and/or modify the Fund Source Transaction entries. Those are the only items that control the format and content of the new MIERS report.

A sample of the MIERS output follows:



## TECHNICAL

MIERS Program/Executable Program Names

GLFSM6SC.COB  
GLFSM6PR.COB

MIERS Budget/Program Listing Program Names

GLACMPSC.COB  
GLACMPPR.COB

IO Module – Budget Code File  
IO Module – Program Code File

GLMIERCD.COB  
GLMIERPM.COB

File Pathname for the MIERS Electronic File  
File Pathname for the Budget Code File  
File Pathname for the Program Code File

MIERS  
GLMIERCD  
GLMIERPM

## LOOKUP Tables

System Management ...  
 Maintenance...  
 Lookup...

## Budget Codes

Lookup Maintenance - [GENEVA SOFTWARE CSB]

File View Options Help Okay Cancel

Change

Field Name **MIERS-CODE**

Package **GL** Name **GLMIERCOD** Priority Key

I-O Module **SY** **SYLOOKUP** Constant:

Lookup Program  Value

Maint. Program  Position

Report Program  Length

Window Info:  
 Width **43** Title **MIERS Budget Code Lookup**

Lookup Heading:  
**Code Description**

Name	Pos	Length	Type	Dec	Key#	Select	Display	Col
MIERS-CODE	1	4	#		1	Y	Y	3
MIERS-DESC	5	30	A			N	Y	11

## Program Codes

Lookup Maintenance - [GENEVA SOFTWARE CSB]

File View Options Help Okay Cancel

Change

Field Name **MIERS-PM-CODE**

Package **GL** Name **GLMIERPM** Priority Key

I-O Module **SY** **SYLOOKUP** Constant:

Lookup Program  Value

Maint. Program  Position

Report Program  Length

Window Info:  
 Width **65** Title **MIERS Program Code Lookup**

Lookup Heading:  
**Budget Program Description**

Name	Pos	Length	Type	Dec	Key#	Select	Display	Col
MIERS-CODE	1	4	#		1	N	Y	3
MIERS-DESC	9	50	A			N	Y	15
MIERS-PM-CODE	5	4	#		1	N	Y	9
MIERS-PM-KEY	1	8	A		1	Y	N	